



BOARD OF EDUCATION NORMS

Our norms are meant to guide our work and keep us focused. These norms are in alignment with our Board Governance Policies; District Vision, Mission, Philosophy, and Values. We will begin each meeting reminding ourselves and our guests of our working commitments.

1. Check our biases and agendas at the door; we will thoughtfully and objectively discuss the facts of the situation and not personalize issues or policies
2. Follow the Waupaca Way – be prepared and stay informed; responsible; respectful; and safe
3. Ensure open, clear and correct communications, and maintain transparency – avoid surprises
4. Maintaining professional relationships is key – know and respect the roles and responsibilities of the Board (governing), administration (tactical), and staff (operational)
5. Start on time and follow the agenda
6. Board decisions are based on our commitment to excellence in education, our mission and our values; when a Board decision is made, we accept and abide by the decision both publicly and privately – we accomplish more as a team
7. Honor and protect the expectation of confidentiality of all topics addressed, and discussions held, in closed sessions

SCHOOL BOARD MEETING AGENDA

Tuesday, October 10, 2023 – 5:30 p.m.

Waupaca High School Community Room

Live Stream: <https://youtube.com/live/xwLxE0TiOzI>

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda." (See [Board Policy 0166](#))

- I. President's Comments and Pledge of Allegiance
- II. Call to Order
- III. Roll Call
- IV. Approval of Agenda
- V. Public Comment (see [Board Policy 0167.3](#))
- VI. [Review of Board Meeting Norms](#)
- VII. Board Reports
 - A. Student Representative Report
 - B. Upcoming Meetings and Other Activities
 1. [October 24, 2023 - Special Board Meeting - 5:30 p.m.](#)
 2. [October 26, 2023 – Joint SB-GC Charter School Contract Committee Meeting – 1:00 p.m.](#)
 3. [October 31, 2023 – Budget Hearing – 5:30 p.m.](#)
 4. [November 14, 2023 – Joint SB-GC Charter School Contract Committee Meeting – 3:45 p.m.](#)
 5. [November 14, 2023 – Regular Board Meeting – 5:30 p.m.](#)
 - C. [Completion of Board Member Availability Calendar](#)
 - D. Appoint Deputy Clerk for Elections
 - E. School Visits or Other Board Reports

- F. CEC Liaison Report
- G. Joint School Board-Governance Council Charter School Contract Committee
 - 1. Highlights/Recap of Meetings
- H. Instructional Committee
 - 1. Highlights/Recap of Meeting
- VIII. Consent Agenda
 - A. Approval of Minutes
 - 1. [September 12, 2023 Joint SB-GC Charter School Contract Committee Meeting](#)
 - 2. [September 12, 2023 Regular Board Meeting](#)
 - 3. [September 18, 2023 Instructional Committee Meeting](#)
 - 4. [September 21, 2023 Special Board Meeting](#)
 - 5. [September 28, 2023 Joint SB-GC Charter School Contract Committee Meeting](#)
 - 6. September 28, 2023 Expulsion Hearing
 - 7. [October 2, 2023 Special Board Meeting](#)
 - 8. October 3, 2023 Expulsion Hearing
 - B. Financial Reports
 - 1. [Understanding School District Financial Statements](#)
 - 2. [Accounts Payable](#)
 - 3. [Cash Receipts](#)
 - 4. [Treasurer's Report](#)
 - C. Personnel
 - 1. Retirements - End of 2023-2024 School Year
 - a. [Cynthia Waldschmidt – WLC 3rd Grade Teacher](#)
 - b. [Barb Riggle - WLC 2nd Grade Teacher](#)
 - c. [Tina Olson – WLC 1st Grade Teacher](#)
 - d. [Lisa Simonson – WHS Social Studies Teacher](#)
 - 2. Resignations
 - a. Jeff Reed – Ed. Asst.-Spec. Ed. Bus Monitor
 - b. [Denise Zachman – WMS Ed. Asst.-Spec. Ed.](#)
 - c. [Krystal Rosenthal – WHS Ed. Asst.-Spec. Ed.](#)
 - d. [Samantha Lamers – Food Service Administrative Assistant](#)
 - 3. Hires – 2023-2024 School Year
 - a. Alxsys Martin – WLC Food Service Class 2
 - b. [Kristina Koch - Food Service Administrative Assistant](#)
 - 4. Extra Curricular Coaches and Advisors – 2023-2024 School Year
 - a. WHS Volunteer Coaching Positions:
 - (1) Jeffery Wright – Boys Hockey
 - b. WHS Volunteer Advisor Positions:
 - (1) Carter Hoelzel – Ice Fishing
 - (2) Tyler Vander Velden - Robotics
 - (3) Dean Nelson - Bowling
 - c. WMS Volunteer Coaching Positions:
 - (1) Randy Marks - Soccer
 - d. WMS Volunteer Advisor Positions:
 - (1) Antoinette Denicola - Robotics
 - (2) Paige Olson - Dance
 - 5. Salary Step Changes
 - a. [Courtney Gross – 4B6 to 4B12](#)
 - b. [Evelyn Kabke – 10M to 10M6](#)
 - D. Final Approval of Class III Field Trips
 - 1. [WHS](#)
 - 2. [WMS](#)

- IX. Communications
 - A. National Custodian Appreciation Day (October 2)
 - B. Physical Therapy Appreciation Week (October 1-7)
 - C. Mental Health Awareness Week (October 1-7)
 - D. Wisconsin School Board Week (October 1-7)
 - E. National School Lunch Week (October 9-13)
 - F. National School Bus Safety Week (October 16-20)
 - G. October is Gifted Education Month
 - H. October is National Principals Month
 - I. [Donation of Soccer Ball to CEC from Norb Witkowski](#)
 - J. [Donations to WHS Art Club](#)
 - K. [District Administrator's Report](#)
- X. Monitoring
 - A. [2023-2024 Preliminary Budget](#)
- XI. Administration
 - A. Construction Update
 - B. [Moving the November Board Meeting Date](#)
 - C. [3rd Friday in September Enrollment Report](#)
 - D. [Early Graduation Requests](#)
 - E. [Set Graduation Date](#)
- XII. Adjournment

End Notes: The times listed on the agenda are approximate and subject to change. Questions regarding agenda items may be directed to the Committee Chairperson identified below.

* The Board utilizes a "Consent Agenda" to approve decisions the Board has already determined to be within the domain of the District Administrator. As such, the Consent Agenda may be approved by a single motion without discussion. Only the Board as a whole may remove an item for separate Board action. *Board Policy I.I.*

Committee Chairperson and Phone Numbers

Board President – Dale Feldt – 715-227-1984	Building & Grounds – Steve Klismet – 715-281-8951
Finance – Dale Feldt – 715-227-1984	Policy – Ron Brooks – 920-636-8991
Personnel – Betty Manion – 715-572-3362	Instructional – Molly McDonald – 715-281-7828
Student Services – Lori Chesnut – 608-770-1401	

Upon request to the District Office, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format as necessary for a disabled person to be able to participate in this meeting. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated.

If anyone has any questions or concerns, please contact Sandy Lucas, Administrative Assistant to the Superintendent, at slucas@waupacaschools.org, or by phone at (715) 258-4121, ext. 6011.